## Lakes at Rocky Ridge HOA Board Meeting Minutes

February 26, 2020 - 7:00 pm in the Boardroom.

Present:

* Amber, Cory, Donna, Rod

Absent:

1. Meeting called to order at 7:05 pm
2. Agenda approval - Motion to approve - Moved, seconded and carried.
3. Joseph Gillis from PCS will attend our meeting from 7 – 7:30 pm to speak to his sale proposal for the audio upgrade in the theatre.
   1. Several questions were asked and Joseph responded to them.
4. Minutes of January 21th board meeting approval - Moved, seconded and carried.
5. President’s report:
   1. Worked with Georgestown condo board to address the gate in the fence.
   2. Mardi Gras paint night was a success.
      1. Moved to give Ellen a $25 gift card in gratitude for helping out with the event. Seconded and carried.
      2. A thank you card for Caroline as well.
6. Vice President’s report:
   1. Feedback about the repair on the fence was positive.
   2. Feedback about AGM change of date.
7. Treasurer’s report:
   1. Changing to automatic withdrawals for Enmax.
   2. Operating account is healthy.
8. Lakeclub manager’s report:
   1. No report was received.
9. Community manager’s report:
   1. Report was received.
   2. Report on investigating the concerns the board has about the maintenance of the pool table.
10. Old business:
    1. Report on the repair of the damaged fence finally being repaired. - Done and closed.
    2. The ceiling tiles. - The Manor will replace ceiling tiles. Over the next month the board will follow up to ensure they get done.
    3. The newsletter stands in Brownstones, Villas and Georgetown garbage rooms. - Amber to follow up with Alex for requesting access from Condo boards. - Done, closed.
    4. Gym Equipment Maintenance Quote / Update - See email dated Feb 20th.
       1. The board decided to not add 90 and 100 lb dumbbells but replace the 70 lb dumbbells that went missing.
       2. Board approved the SOS quotes and agree to purchase the thinner mate. Moved, seconded, carried. Amber to let Caroline know.
    5. Games Room Improvements
       1. Pool Table Maintenance.
          1. Amber to ask Alex is follow up with vendor about the work needing to be redone after refurbishment in May 2019 and why not covered on warranty.
          2. Board decided that no further maintenance is required at this time but the Lake Club manage is authorized to purchase more tips for the cues.
       2. A ‘café-style’ sofa seating area in the far right corner of the games room with side tables, perhaps a coffee table where people can gather, sit and read, socialise, etc -This was the agreed upon approach. - Board will advise Lake Club Manager to purchase a floor lamp for the library.
    6. Audio upgrade in Theatre - update on quotes.
       1. Board decided to go with the entirety of the PCS quote - Moved, Seconded and Carried.
    7. The issue about the gate that was raised needs to be assessed. - Closed.
    8. Follow up on the checking of the activity room and washroom to make sure it is cleaned on weekends in between activities. - Closed.
    9. Upgrades to the Activity Room. - Closed
    10. Urgent Glass Repair - Closed
    11. Approval of auditor and date for AGM. Date moved to May 25 - Closed.
        1. Amber to advice Alex to select a date in May other than on the long weekend that works with Auditor and consider holding the AGM in the theatre.
11. New business:
    1. Activity Room Booking Form for Review - See email dated Feb 19th.
       1. Tabled for next meeting.
    2. Cleaning the chairs in the theatre.
       1. Board decided to review this request after the audio upgrade in the theatre.
    3. Megtaph cleaning contract
       1. Moved, Seconded and Carried to approve the renewal contract.
    4. Petty cash for Lake Club manager’s
       1. Board decided to approve a petty cash fund of about $500 and it will be between the Community manager and Lake Club manager.
    5. Purchase for the Activity Room a table cart and 4 portable tables. Moved, Seconded and Carried.
12. Other business:
13. Next Meeting: Mar 26 at 7:00 pm
    1. Future meetings: Will require the auditor to attend. Alex to set up time.
14. Meeting adjournment at 9:03pm