

Lakes at Rocky Ridge Homeowners Association

Board Meeting Minutes – July 25, 2019

Present: Amber Brown, Cory Baiton, Raj Valu, Donna MacKenzie

1. Meeting was called to order at 7:00pm
2. Agenda was approved as amended.
3. Minutes from June 27, 2019 approved with the corrections: spelling of Cory Baiton; 7c. Lake Club silk trees. Action: Amber will retype with corrections, sign the minutes and forward to Caroline for Lake Club web site and to Alex.
4. President's report by Amber: busy month with hiring of Lake Club manager, community clean up and weeding of median, and responding to a member regarding his request to reserve the theatre for personal use.
5. Vice President's report by Raj: no emails of inquiry on HOA email site.
6. Treasurer's report by Donna: Financials reviewed. There were multiple expenses last month with paying Signature Lighting for theatre lights, Abris Construction for front entrance sign repair, and Recreation World for pool tables repair.
7. Lake Club Manager's report from Caroline:
 - [a] Action: Amber to contact Alex re: line 6100 office supplies on budget comparison sheet and if L.C. office expenses can be included;
 - [b] Fob security system – two fobs per household and \$50 for each additional fob in the same household. All users are to sign a liability form prior to gym use. Picture I.D. and proof of address are required prior to issuing a fob. Current policy of charging \$50 for lost fobs will continue and be enforced. An owner should be signing the agreement form for each tenant. Action: Amber to ask Caroline to include this information in an upcoming newsletter.
 - [c] Agreement, Waiver and Liability forms to remain.
 - [d] Outside noise following gym use with disturbance to neighbours. Action: Amber to ask Caroline to check the fob system of usage to enter the gym after 10:30pm
 - [e] Newsletter advertising could be addressed in the newsletter and rates could be included there. Action: Cory to bring in a sample of rates from her community newsletter for Caroline.

[f] Children's movie. Action – Cory to ask the Manor's residents if someone is willing to show a movie once a month.

8. Property Manager's report reviewed. Amber and Alex are working on an Enmax agreement to be signed with PRR.

9. Old business

[a] Games room feature wall. Action – Cory to ask Tracy for recommendations. Only one quote for wall and trim painting has been received.

[b] TV in gym – off the table for now

[c] We have the City's permission to paint the benches and bench platform.

Quotes requested.

[d] Median: Renovation by HOA is off the table for now. Proposed renovation plans and details to be presented at our next AGM with a vote to follow.

10. New Business

[a] Community fence. Action: Amber to respond to the Email received from Brownstones' 1 property manager. There has been no reply from Georgetown's. Action: Amber to ask Alex for references from Hal Tay.

[b] Gym equipment repairs have been addressed and being done.

[c] Email motion made by Amber "that Meagan Natyshen, the previous Lake Club manager, who was authorized to sign cheques for the Lake Club current account at the Royal Bank at 1000-8888 Country Hills Blvd. in Calgary AB, be deleted as a signatory and Caroline Pulford be accepted as authorized to sign cheques from July 17, 2019 and forward." Motion was seconded by Raj Valu. All were in favour.

[d] HOA board's communication policy reviewed. Action: Amber to write to Brenda [director] that the HOA board has agreed to review our Lake Club access agreement with the Village Manor and that our communication policy has been reviewed.

Meeting adjourned at 9:10pm

Next meeting is August 29th at 7pm.

Raj to prepare the agenda and do the August newsletter board report.

Amber Brown Aug 29, 2019.